

We currently have several internships available in our Communications Department. This is a great opportunity to enhance your communications/public relations skills applicable in both the for-profit and non-profit sectors, while contributing to meaningful social change! This internship will provide hands-on experience in the day-to-day goings on in this busy non profit. Interns can expect to play an integral role in the department.

About buildOn:

buildOn empowers people and changes lives by partnering our after school service programs in the US with communities in developing countries to build schools. buildOn students not only do local community service work, but also build schools in remote villages around the world. For more information about buildOn visit www.buildon.org

Classification: Unpaid Intern

Part-time: Duration and Hours flexible. Ideal candidate spends 5-10 hours per week.

Location: C/O GE 500 West Monroe Chicago Illinois

Positions and Duties

- Photo Intern Responsibility
- Organize, archive and tag buildOn photos
- Capture buildOn students in action across Chicago
- Shoot portraits of buildOn students for Chicago afterschool campaign
- Edit photos using Adobe PhotoShop as needed

Graphic Design Intern:

- Develop and create exciting marketing material to engage teenagers in service under buildOn's head graphic designer
- Work with buildOn communications team to create innovation digital storytelling projects that move people to action
- Help organize and archive past design work
- Help keep approved collateral updated with current information and metrics

Marketing and Communications Intern:

- Help research media streams for key demographic targets
- draft press releases
- Create a marketing and communications plan for buildOn program members under the direction of the Communications Director.

Education, Experience & Skills:

- Pursuing a career in international affairs, Public Relations, Photography, Communications, or
- Familiarity with social media channels such as Twitter and Facebook
- Formal writing skills
- Ability and desire to work effectively in a fast-paced, team environment
- Deep passion for buildOn's mission
- Must be organized, detail-oriented and deadline-driven

To apply send resume to internships@buildon.org

